

COUNCIL OF ARCHITECTURE
(A Statutory Authority, Ministry of Education, Government of India)
India Habitat Centre, Core 6A, 1st Floor, Lodhi Road, New Delhi-110 003
Tel: 011-49412100 [30 lines], Fax: 011-2464 7746
E-Mail: renewal-coa@gov.in, Web: www.coa.gov.in

FORM FOR RESTORATION / RENEWAL / ONE TIME PAYMENT OF RENEWAL FEE/D.C.R.FEE

Date: _____

I hereby request you to restore / renew my registration. My Registration and communication details are given below:-.

1.	Registration No.	:	CA/ _____ / _____
2.	Name	:	_____
3.	Fee Type (Pls. tick)	:	Restoration Fees ☐ Renewal Fees (Annual) ☐ Renewal Fees (One Time Payment) ☐ DCR Fee ☐ Other(s) ☐ Specify _____
4.	Payment Mode (Pls. tick ✓)	:	Cash ☐ Demand Draft ☐ Credit Card* ☐ Debit Card* ☐ DD No. _____
5.	Amount	:	(Rs.) _____
6.	Certificate of Registration Enclosed	:	Yes / No (Original Certificate of Required for endorsement and return)
7.	Communication Details :		
Address: _____ _____ _____ CITY: _____ PIN _____ STATE: _____		Mobile: _____ E-Mail : _____ Res.: STD Code: _____ Tel.No. _____ Off.: STD Code: _____ Tel.No. _____ Fax: STD Code: _____ Tel.No. _____	

I authorize Mr./Mrs./Ms. _____, whose signature is duly attested to submit my Registration Certificate, in Original, for payment as above and to collect the same, after endorsement.

_____ (Signature of the ARCHITECT)	_____ (Signature of the Representative)
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NOTE: In case of payment to be made by Demand Draft the same should be drawn in favour of 'COUNCIL OF ARCHITECTURE' and payable at Delhi/New Delhi. Pls. attach latest photograph in case of issuance of Duplicate Certificate of Registration. **One-time payment of renewal fee will be accepted subject to submission of an attested copy of the Final B.Arch.Degree / G.D. Arch. Certificate.** *Bank commission extra, as applicable.

ACKNOWLEDGEMENT

Received the renewed Original Certificate of Registration bearing No. CA/ _____ / _____ on _____

_____ (Receiver's Signature) _____ (Receiver's Name) _____ (Receiver's Mobile No.)

FOR OFFICE USE ONLY

Receipt No. _____ Date : _____ for Rs. _____